

Applicants for grant assistance must provide responses to the categorical evaluation criteria AND the Administrative Priorities in their grant proposals. Both sets of evaluation criteria are given below for public review and comment. Please provide any comments to the DHPA Grants Staff by Friday, July 21, 2006. All public comments received will be presented at the meeting of the State Historic Preservation Review Board on July 26, 2006.

All public comments must be received in writing. Send comments by fax to 317-232-0693, by e-mail to skennedy@dnr.IN.gov, or by mail to DHPA Grants Staff, 402 W. Washington St., Room W274, Indianapolis, IN 46204.

FY2007 ARCHITECTURAL AND HISTORICAL PRIORITIES
(Proposed changes for 2007 are indicated in bold type)

Instructions: Provide complete but concise answers for each of the priority statements below. Please be as specific as possible in your answers, and explain exactly how the proposed project will meet the priority issues. Most projects will adequately address one or more priorities, while only partially addressing others, and will be scored accordingly. No project will address every priority statement. When a proposed project does not address a specific priority, mark "NA" as the response.

Max.

Score: Priority will be given to:

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| 20 pts | 1. Projects that will assist the DHPA in carrying out its responsibilities dealing with National Register and review and compliance issues, or promoting public awareness and understanding of preservation through educational programs. Examples of projects that meet this priority include county or city surveys, National Register historic district nominations, or public education programs that reach a widespread or critical audience. <i>This priority is for the DHPA to evaluate and does not require an answer.</i> |
| 20 pts | 2. Projects that will survey one of the following priority counties, or projects that will publish a recently completed survey. High Priority: Benton, LaGrange, Newton, Pulaski, Tipton, and Union. Middle Priority: Adams, Allen, Bartholomew, Cass, Dearborn, Floyd, Hancock, and Parke. Low Priority: all other counties. <i>State whether or not the area to be surveyed (or resurveyed) is one of the above counties, a portion (such as a township) of one of these counties, or an area (such as a city) within one of these counties. For survey publication projects, provide only the name of the county and the survey completion date. Note: "High Priority" counties may receive a maximum of 20 points. "Middle Priority" counties may receive a maximum of 12 pts. "Low Priority" counties may receive a maximum of 6 pts. This priority is part of the State's on-going efforts to complete the initial survey of Indiana's 92 counties, and to update older surveys. County survey records and publications are some of the most valuable tools used in preservation.</i>
(Removed Crawford, Steuben, and Washington Counties from the High Priority list.) |
| 16 pts | 3. Projects that will produce National Register nominations for commercial or residential historic districts that have been identified in DHPA-sponsored surveys, or that will produce National Register nominations for districts within heritage areas that have been identified by the State. <i>Describe the geographic boundaries and temporal limits of the historic district, or describe the significance of the heritage area and provide a justification for the delineation of its boundaries. Cite the city or county survey in which the historic district was identified (if any), and offer some justification for why the district is to be nominated to the National Register.</i> |

- 16 pts 4. Projects that have as their primary purpose efforts to promote public awareness and knowledge of preservation. *Explain how the project will promote preservation in Indiana, and identify the audience and geographic areas that will be targeted by such efforts. Products may include, but are not limited to, educational brochures, survey publications, conferences, and workshops. Projects with the broadest audiences **AND planned Preservation Month activities** will receive higher scores, while projects with limited audiences **and/or NO planned Preservation Month activities** will receive lower scores.*
- 16 pts 5. Projects that have as their primary purpose efforts to promote financial reinvestment in National Register-listed properties through the preparation of feasibility studies, historic structure reports, or plans and specifications for future rehabilitation projects, or that will provide some form of needed technical assistance. *Describe how the products created under this project will be utilized at a later date, such as in a planned rehabilitation project.*
- 12 pts 6. Projects that will make special efforts to include minority or disadvantaged organizations and resources (in terms of ethnic background, language, culture, religion, socio-economic conditions, gender). *Describe how the minority or disadvantaged organizations or resources will be included in the project, either as **project partners or co-sponsors**, sources of information, or as types of resources to be included in a study.*
- 12 pts 7. Projects that will make a significant contribution toward meeting the State's preservation goals and objectives. ***Refer to the goal, objective, and strategy statements listed in the Indiana Cultural Resources Management Plan 2005 to 2011, which is available on-line at <http://www.in.gov/dnr/historic/bin/dnrmgmtplan.pdf>.** Describe how the proposed project will help meet the State's identified goals, objectives, and strategies for preservation of cultural resources.*
(Previously, this priority did not require an answer, but was for the DHPA to evaluate.)

 112 Points Possible

FY2007 ADMINISTRATIVE PRIORITIES (Proposed changes for 2007 are indicated in bold type)

Instructions: Provide complete but concise answers for each of the priority statements below. Please be as specific as possible in your answers, and explain exactly how the proposed project will meet the priority issues. Most projects will adequately address several priorities, while only partially addressing others, and will be scored accordingly. No project will address every priority statement. When a proposed project does not address a specific priority, mark "NA" as the response.

Max.

Score: Priority will be given to:

- 16 pts 1. Projects that have clear and measurable goals and will result in the creation of valuable products for the State. *Note that the scope of work must be realistic and commensurate with the amount of grant funding requested. Carefully describe the project methodology—how is the project going to be accomplished and what is the project going to produce? List the products or work items individually and specifically and include quantities if applicable (for example: Walking Tour Brochure, 500 copies). Please do not simply repeat the project description.*
- 16 pts 2. Projects whose sponsors have an individual capable of grant administration to act as Project Coordinator. *Provide the name of this person, list their qualifications and grant-administration experience (if any), and submit their resume with the project proposal. Note that the past*

performance of Project Coordinators on DHPA-funded grant projects is documented and will be considered.

- 16 pts 3. Projects whose sponsors have an individual capable to act as Principal Investigator. *In some cases, the P.I. will be a member of the project sponsor organization and can be named in the application. In other instances, a P.I. will not have been identified at the time of application, but will be hired in the course of the grant. In this case, "To Be Determined" is a sufficient response and applicants will receive half credit for this criterion. Please note that any P.I. receiving payment for services as part of the grant budget MUST be hired according to federal and state procurement standards and contracts should NOT be arranged prior to the grant start-up. If a P.I. is donating services, or is being paid off-budget from the grant, please provide the name of this person, list their qualifications (they must meet applicable 36 CFR 61 qualifications) and any previous experience on grant projects, and submit their resume with the project proposal. Note that the past performance of Principal Investigators on DHPA-funded grant projects is documented and will be considered.*
- 16 pts 4. Projects that have realistic timetables. *Include a detailed timetable that shows the approximate amount of time (days, weeks, or months) that will be devoted to each of the various phases, tasks, or components of the project. Providing only the begin and end dates for the project does NOT constitute an acceptable timetable.*
- 16 pts 5. Projects that have realistic and reasonable budgets. *Include a detailed budget breakdown, indicate exactly how the various budget figures (line items) were computed, and include copies of any estimates received. Provide a justification for any items that are unusually expensive or inexpensive (such as discounted or donated goods or services). Upon review of the proposal, the DHPA reserves the right to adjust the scope of work or the grant request in cases where the project budget is out of line with the products to be created.*
- 12 pts 6. Projects whose sponsors have not received funding through the DHPA's grants program within the last three fiscal years. *Indicate whether or not the project sponsor has ever received funding in the past from the DHPA, and list the years in which any grant assistance was received. Note that past performance of sponsoring organizations on DHPA-funded grant projects is documented and will be considered.*
- 12 pts 7. Projects that will be undertaken by a governmental agency that has been designated by the National Park Service as a Certified Local Government (CLG) for the purpose of carrying out historic preservation activities. *Currently there are seventeen CLGs in Indiana: Bloomington, Crown Point, Elkhart, Evansville, Fort Wayne, Huntington, **Lafayette**, LaPorte, Logansport, Mishawaka, Monroe County, Muncie, Nappanee, **New Albany**, Richmond, South Bend, and St. Joseph County. Indicate whether or not the project sponsor is a Certified Local Government. Projects that are "co-sponsored" by a CLG and another entity will only receive 6 points. (The National Park Service designated the Lafayette and New Albany CLGs in late 2005.)*
- 10 pts 8. Projects whose sponsors can show evidence of broad-based community support by submitting letters endorsing the proposed project. *These letters of support must be original, project-specific, and current, and should not be from any person or organization directly associated with the applicant. Support letters should be sought from historical societies, neighborhood organizations, elected officials, local businesses, and/or any other groups or individuals that might have an interest in the project. Submit these letters along with the project application, or have the authors forward them directly to the DHPA **no later than the grant application deadline**. The number of points awarded for this item depends on the number and variety of support letters submitted. **Note that form letters and signed petitions are NOT counted. Applicants should limit their support letters to no more than 20.***
- 8 pts 9. Projects whose sponsors have 100% of the matching share on-hand and documented. *In addition to the signed Matching Share Form, provide copies of bank statements, university research*

program budgets, local government departmental budgets, or other documentation to demonstrate that all of the matching share funds are available. Applicants that claim to have 100% of the matching share but do not document it will NOT receive full credit. Applicants that can document only 75% to 99% of the matching share will NOT receive full credit. Applicants that have less than 75% of the required matching share, documented or not, will not receive any points.

- 8 pts 10. Projects whose sponsors will use a matching share consisting of any combination of cash and in-kind services, with volunteer services not to exceed 10% of the total amount of the matching share. *Describe the match to be used and provide a breakdown if two or more match types are to be included. Maximum points will be given for a match consisting totally of cash or in-kind contributions, or a combination match that includes no more than 10% volunteer services. Project matching shares that include 11% to 25% volunteer services will receive only partial credit. Any pledges of volunteer labor or in-kind donations of goods or services MUST be documented in writing by the donors and be included with the Matching Share Form.*
- 6 pts 11. Projects whose sponsors are minority or disadvantaged organizations. *Explain how the project sponsor (the applicant organization) qualifies as a minority or disadvantaged organization or directly serves a minority or disadvantaged group (ethnic background, language, culture, religion, socio-economic conditions, gender).*
- 6 pts 12. Projects whose sponsors have submitted a complete application. *The application must contain all of the completed forms and required information, and must be received by the DHPA prior to the published grant deadline. Applicants are strongly encouraged to submit their applications early so that the DHPA Staff can verify that they are complete. Applications missing any parts after the application deadline will not receive these points, and may receive reduced scores for other priorities.*

142 Points Possible